

AIS Special Interest Group (SIG) on Philosophy in Information Systems Nomination Form

Please use this form to nominate candidates for the following two positions. The vote shall be held at the Annual General Meeting of the SIG on Philosophy in Information Systems.

President Elect
Treasurer

AMCIS 2013, The Hilton Chicago
15 August, 2013
8:00 pm

Enter the name of the nominee and nominator into the field below. Please verify that the nominator has accepted the nomination by activating the check box provided.

President Elect	Treasurer
Person nominated	Person nominated
Nominated by whom	Nominated by whom
I confirm that the nominee stated on this form has accepted their nomination. A failure to do so will render the nomination void.	I confirm that the nominee stated on this form has accepted their nomination. A failure to do so will render the nomination void.

Rules for nomination

1. The nominator and nominee shall be members of good standing with the SIG.
2. The nominee must consent to their nomination.
3. Nominations must be received no later than 13 July, 2013. All nominations to be sent to the current President (details below).
4. No nominations will be accepted from the floor.

How to send the nomination

Nominations will be accepted by the President by post, email, or hand delivered.

Postal delivery

The President
SIG on Philosophy in Information Systems
PO Box 1941
Auckland, 1140
New Zealand

Email delivery

alitchfi@aut.ac.nz

Hand delivery

Attn: Alan Litchfield
Level 1 Reception
AUT Tower
Cnr Rutland and Wakefield Streets
Auckland

Position descriptions

President Elect The President Elect shall, when the President vacates the position, take the position of President. The President shall be the chief executive officer of the SIG. The President shall perform all duties that pertain to the office of the President and that may be assigned by the Executive Board. The term of the role shall be one year, until the Presidency is vacated and then the President shall be two years. The President's primary duties shall be:

- Preside over all meetings of the members of the SIG.
- Call and chair all Executive Board meetings.
- Designate all committees and their chairpersons, with the concurrence of the Executive Board.
- Supervise all other officers of the SIG and see that their duties are properly performed.
- Accept and receive donations, gifts, devises, and bequests.
- Coordinate the SIG's activities and conduct any necessary business with external organisations.
- Ensure that all orders and resolutions of the Executive Board are put into effect.
- Submit at the annual general meeting an annual activity report of the operations of the SIG for the preceding year.
- Assure the timely submission of all requested forms, documents, and communications to and from AIS.

Treasurer The Treasurer shall be the chief financial officer of the SIG and shall perform all duties that pertain to the office of Treasurer and that may be assigned by the President and the Executive Board. The term of the role of Treasurer shall be two years. The treasurer's primary duties shall be to:

- Maintain the financial records of the SIG and produce an annual financial report.
- Review all applications for membership and maintain a membership roster.
- Submit an annual Financial Report to the AIS Vice President of SIGs and Chapters.